



Committee: Public Events and Celebrations

Date: Tuesday, May 13, 2014

Time: 7:00 PM

Location: Tewksbury Town Hall

Members & Staff present: Cheryl Gay (Chairperson), David Gay, Elaine Krauss,

Mary Little, Kathy Anderson (Sons of Italy) and Lisa Puccia (Sons of Italy)

Members not present: Susan Boucher, Kniffe, Jim Wentworth and Lynne DeCoste

The meeting was called to order at: 7:08 PM

1. Minutes from the April 28, 2014 meeting were not reviewed or approved at this meeting. They will be reviewed and a vote for approval will take place at the next meeting.

2. June carnival

-Location: Heath brook plaza (Rite Aid) – Town Manager will get back to committee on Friday May 2nd. Cheryl will send e-mail to members. **The owners of the plaza denied the committee's request to hold the carnival there. Jim Wentworth spoke with Tewksbury State Hospital officials who gave permission to hold carnival on the property.**

-Dates: weekend of June 20-22

-Fireworks display company need a 35 day notice. **Fireworks will not be a part of the event this season.**

-Funds from the carnival will go toward Harvest Fair, Zombie Run/Walk and Christmas Tree Lighting

3. 2014 Fall Harvest Fair

a. Location: Livingston St. Fields

b. Date: Sunday, September 14th 10am - 5pm

c. Vendors: **Food carts (Fall foods), have local businesses buy advertisement squares.**

-open it up to Farmers Market vendors

d. volunteers: High School students, Adults 18+ (parking) Redmen Club will help out. Parking may not be an issue.

e. Games

-creepy games, candied apples

-Midway Carnival (games)

-Potato Sack races

-All members please bring a list of possible activities to our next meeting **(bring to next meeting).**

-Tug o War Contest with prizes

-Erin - will set up Face Book page **(update at next meeting)**

f. Entertainment: **Food Cart Vendor does the entertainment**

-DJ

-Bands

-Pie eating contest

-Bake off for best??

-Lou the balloon guy

-Johnny Peezy magician

- Bouncy houses Baystate, Bigtop (Tewksbury businesses). Selectman (Gay and Wentworth) should go talk to them offer heavy advertisement in exchange for free use of products.
- Sponsorship in booklet free ad for donated stuff. Vendor booth map in booklet
- Paul's Tv ~Jumbo Screen (watch the Patriots football game during event)
- Beer tent/truck (roped off secure area adjacent to the TV)
- Cutest pet contest
- petting zoo (depending on cost)

g. Prizes for contests

- ideally have donated from businesses

4. New Business

- Lisa Puccia and Kathy Anderson on behalf of the Sons of Italy are having an "Italian Feast Initiative" on Saturday, August 2, 2014 (12:00 PM – 8:00PM) (rain date 8/3/14). They request our committee to be involved in any way possible.
 - Robert Coppola's "Coast to Coast Catering"
 - Musical entertainment at the bandstand
 - Singing Nuns, High School entertainment
 - Carnival games, crafts
 - Retail vendors (limited to 25) and food services (June 1st deadline)
- Cost of vendor tables \$50 with donation of a raffle basket; \$75 without basket.
- Proceeds from event will go towards Sons of Italy scholarships for local kids.
 - Saint proceeds will be donated to the Tewksbury Food Pantry

Meeting adjourned @ 8:01 PM

Motion made to adjourn by Mary Little; seconded Elaine Krauss and passed by all.

List of Documents and Other Exhibits used at Meeting:

None

Documents and Other Exhibits used at meeting will be available for review at:

(Office)

Next meeting:

Date: May 27, 2014
Time: 7:00 PM
Place: Town Hall (Pike House)

Respectfully submitted,

Chairman: Cheryl Gay

Minutes approved by Committee on: June 25, 2014